



Home School Agreement September 2025

Violence Prevention

- **Weapons Guidance**

Cardiff Council have introduced a new Weapons in Schools and Educational Settings Guidance across Cardiff to help teachers and staff deal confidently and effectively with situations where a weapon is present or suspected on school premises. This can be accessed [on the Policies page of our website](#).

- **Safe searching of pupils** – This school may use Search Wands to conduct a search of a pupil or bag where they have intelligence that they may be in possession of a weapon. If your child has been searched, you will be contacted by a member of school staff and may be requested to attend the school to collect your child. Please be aware that if a weapon is found the Police will be informed.

- **Incident Review Meetings** - if your child is involved in an incident involving a weapon where they are the perpetrator, an Incident Review Meeting will be co-ordinated no less than 5 school days after the incident occurs. This meeting will allow your child to explain why they acted the way they did and allow staff to identify support mechanisms and an appropriate safety plan to keep staff and pupils safe going forward or if necessary, discuss an alternative education provider. If your child is currently receiving support from any other services e.g Children's Service, Youth Service or Youth Justice Service they will also be invited to the Incident Review Meeting to support you and advocate on behalf of your child. A parent/guardian is expected to attend an incident review meeting with their child if requested by the school.

- **Lockdown Procedures** – If the school has to go into lockdown this will be clearly communicated to parents through 3 short blasts of the electronic alarm. This is to avoid confusion and keep the whole community safe. Depending on the type and severity of the incident, parents/carers may be instructed NOT to collect their children from school, as it may put them and their child at risk. Learners will not be released to parents during a lockdown. Parents/carers will be instructed not to call school as this may tie up

emergency lines. If the end of the day is extended due to the lock down, parents/ carers will be notified and will receive information about the time and place learners can be picked up from. A letter to parents will be sent home on the nearest possible day following any serious incident to inform parents/carers of the context of lockdown.